**Pastoral Council Meeting Minutes**

**September 2024**

September 3, 2024 - The meeting was called to order in the Birch Library at 8:05PM.

Father Chuck led the opening prayer.

**Members Present:**

Fr. Chuck, Deacon Jerry, Deacon John, Deacon Mike, Rick Heiland, Terri Horrigan, Olusola Falodun, Robyn Jacobs, Cris Upperman, Sophia McCarthy,

**Members Absent:** Steve Browning, Gloria Murray

**Minutes**

A motion to approve the August minutes was made by Cris Upperman and it was second by Olusola Falodun. It was approved unanimously.

**Communications**

There were no communications relating to the Pastoral Council.

**Pastor’s Report**

* Father Chuck appointed the following new members to the Council: Don Michelli, Brian Hennigan, and Tom Davies.
* The Youth Minister position is still vacant. Kevin Parker has agreed to stay until a replacement has been found.

**Education Committee –** Presented by Terri Horrigan

Elementary Religious Education **–** Stacy Wright

* Faith Formation begins on September 29, 2024.

Youth Ministry – Kevin Parker/Presented by Sophia McCarthy

* August 24th was “Middle School Day”. There were outdoor activities and dinner for our middle school students.
* Young Adult (YA) boot camp prep is scheduled for September 21st and 28th.

Adult Education – Carolyn Nolan

* OCIA (formerly RCIA) - held a "Meet 'n Greet" on 8/28 and we have two catechumens and one candidate.  Regular instruction begins on September 8th.
* Adult Faith Formation Study on Divine Mercy begins September 18.
* One new marriage preparation sponsor couple has been trained and added to the team.
* Concluded the Eucharistic Revival activities that have been offered to the parish throughout the past year.

**Finance Committee –** No committee representative at this time

NTR

**Health and Safety** **Committee –** Presented By Rick Heiland

* The next meeting is September 10th. There will be an emergency response presentation at this meeting and a discussion on how it relates to our parish. A Maryland State trooper will be in attendance to give advice.
* The installation of the security system has been delayed a month.

**Liturgy Committee –** Presented by Gloria Murray

* The Exposition of the Blessed Sacrament will continue on the 4th Wednesday of the month through the election.
* All Souls Day is Monday, November 4th. There will be a communion service and remembrance of parishioners’ loved ones who have died within the last year.
* Next meeting is scheduled for September 9th.

**Maintenance Committee** – No committee representative at this time

* Bryan Hannigan will be the new Maintenance Committee representative.
* The new church doors are scheduled to be installed in mid-November.
* The carpet in the church narthex needs to be replaced. The parish is in the process of getting estimates.
* The north parking lot needs repair and a maintenance budget is being processed.

**Social Concerns Committee** – Presented by Robyn Jacobs

* The committee will meet later this month.
* “Coats for kids’ campaign” - $3000 was donated which bought 248 coats. This gave us a total of 449 coats donated to this campaign.

**Vocations Committee**

* NTR

**Planning Committee**

* NTR

**Welcome Home Committee** - Dcn. Jerry

* New Committee members: Eric Lynch, Heather Whelan, Chris Metzbower, Emily Rubeling, Julie Walsh, Tim Byrne, Theresa Wagner, Emily DeAngelis, Susan Suprock, and Deacon Jerry Jennings
* Deacon Jerry discussed the history of the Committee beginning with the Evangelization Committee chaired by Sandy Gordon until about 10 years ago when she stepped down and Deacon Jerry became chair. The Evangelization Committee in the past has worked on the Ministry Fair, goodie bags, visitor log follow-up, and initiated Prayer Partners. The membership declined so activity came to halt, and then covid hit. The Committee went into abeyance with the Pastoral Council requesting a new committee name to initiate efforts. The Committee was renamed the Welcome Home Committee, and the Pastoral Council approved the goals below:
* 2024 Goals:
  + 1. Form the committee and elect chair and PC rep.
    2. Make a list of possible efforts and prioritize, e.g. welcome packets, goodie bags, potlucks, welcome letters, Ministry Fair, narthex "table" to do parish registrations and be an info source, welcoming rite at the beginning of Mass.
    3. Organize prayer partners
* Purpose: Welcome Home Committee shall, in consultation with the pastor, be responsible to establish methods and monitor progress in welcoming visitors and new parishioners to the parish. To help new and existing parishioners connect with opportunities and administrative services in the parish and assist all parishioners to connect to the mission of the Church.
* Next meeting October 17.

**Old Business**

* Our Parish Picnic will be on September 8th after the 11:00 Mass. This event is sponsored by the Pastoral Council, so there was discussion on event planning, including menu, activities, music, logistics, and volunteer help.
* The menu includes fried chicken, grilled hot dogs (grilled by Knights of Columbus), baked beans, slaw, chips, cupcakes, and drinks. As in the past, there will be plenty of activities for kids of all ages, including moon bounce and games.
* This year we’ve added a DJ (Epic Events) to enhance the festivities.

**New Business**

* NTR

**Adjournment**

Cris made a motion to adjourn the meeting, seconded by Olusola and passed unanimously.

The meeting adjourned at 7:40 PM. Deacon Mike led the closing prayer.

The next Pastoral Council meeting will be held in the Birch Library on October 1, 2024.

Approved by the Council at its September meeting.

Respectfully submitted,

Teresa Horrigan,

Secretary